

## INCLEMENT WEATHER POLICY

If classes meet on a school day and the Cromwell Public School cancels class in the morning or calls for an early dismissal, Faith Formation classes will be cancelled. To listen for Faith Formation Class closing go to:

Web sites: [www.wtic.com](http://www.wtic.com); [www.965tic.com](http://www.965tic.com); or [www.wrch.com](http://www.wrch.com) or [www.wfsb.com](http://www.wfsb.com); or [www.nbcconnecticut.com](http://www.nbcconnecticut.com); or [www.FoxCT.com/closings](http://www.FoxCT.com/closings) or

Television: **WFSB Channel 3 Early Warning Network**  
**WTIC Channel 30**  
**FOX Channel 61**

## DISCIPLINE POLICY

If a child is misbehaving, he/she will receive two warnings in class. If a third warning is necessary the child will be sent to the moderator whereby:

- A piece of paper will be handed to child. He/she will print their name & write their signature, date and teacher name
- They will write why they were sent.
- Moderator will read description aloud.
- Moderator will illicit from the student how they could solve the problem. They will brainstorm ideas if needed. Solution will be written on paper.
- Student will go back to class
- Student and teacher will have brief discussion immediately following class.
- Moderator will copy the sheet, file one copy and hand a copy to parent upon dismissal.

The **second time** the child is sent to the moderator's office the above procedure will be followed and the parent will be called immediately to have conference with the teacher, child, parent and moderator after class that day. Parent will be in the discussion on how to prevent this from happening again.

The **third time** the child is sent to the moderator, the parent will be asked to home school the child from then on.

## COMMUNICATION POLICY

Parents will be notified by e-mail of any change in schedule, policy or information which has not been previously communicated. Please make sure that the Faith Formation Office has your latest e-mail address.